



DEVELOPMENT
SERVICES:

Planning Process Guide

May 27, 2008

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Case Type	Fee	Pre-App	TAC	Required Approval	Turn around times 1st review in weeks	Turn around times 2nd review in weeks
Addressing Request	\$50/Lot	No	No	-	-	
Conditional Use Permit	\$1,000	Yes	No	P & Z Commission City Council	2	2
General Plan Amendment Major	Major \$3,500	Yes	No	P & Z Commission City Council	4	3
General Plan Amendment Minor	Minor \$1,500	Yes	No	P & Z Commission City Council	2	2
Industrial Use Permit	TBD	Yes	Yes	P & Z Commission City Council	3	2
Lot Split	Lot Split - \$300	Yes	No	-	3	2
Minor Land Division	MLD-\$500	Yes	No	-	3	2
Pre-Application	\$300	-	No	-	2	-
Site Plan Residential	\$500 + \$15/acre	Yes	Yes	P & Z Commission City Council	2	2
Site Plan Commercial	\$600 + \$40/acre	Yes	Yes	P & Z Commission City Council	2	2
Pre Plat Residential (Commercial not required)	\$1,200 + \$10/lot	Yes	Yes	P & Z Commission City Council	4	4
Pre Plat Extension	\$300	Yes	Yes	P & Z Commission City Council	2	2
Final Plat	\$800 + \$20 lot	Yes	Yes	City Council	4	4
Final Plat Amendment	\$200	Yes	No	City Council	2	2
Temporary Use Permit	\$200	Yes	No	-	2	1
Variance Single	\$200/request - \$50 for additional	Yes	No	P & Z Commission Board of Adjustment	2	2
Variance Others	\$500/request - \$100 for additional	Yes	No	P & Z Commission Board of Adjustment	2	2
Zone Change Request	MFR+SFR \$600 + \$30/acre; Rural Res \$750; Other \$600 + \$40/acre (No Max Fee)	Yes	Yes	P & Z Commission City Council	3	3
Sign Permit	One (1) Sign \$140; Each additional \$60	No	No	-	1	1
Comprehensive Sign Plan	\$200	No	No	P & Z Commission City Council	2	2

*DEPENDS ON THE SIZE OF THE PROJECT

Note: Plan review turn around times includes civil engineering review as applicable and may vary depending on size of submittal, scope of work and current work load.